

Ref:IITWADA/PO/CF/2023/2406

Date: 26/06/2023

Notice: Formation of Grievance Redressal Committee

The Grievance Redressal Committee (GRC) is formed as per Clause 1 of section 23 of the AICTE Act, 1987 (52 of 1987), AICTE. Composition of this committee, functions and responsibilities are stated as below:

Grievance Redressal Committee

The Grievance Redressal Committee (GRC) is formed as per Clause 1 of section 23 of the AICTE Act, 1987 (52 of 1987), AICTE. Grievance Committee is a committee formed within the institute by a group of representatives chosen from the institute to consider and remedy stake holder's grievances.

All the grievances of the students/staff which could not be settled in the routine process should be referred to this committee. Committee tries to settle the issues amicably in a time bound manner. Introduces a reasonable and reliable solution for grievances of various issues received from students/parents. Ensures that the grievances are resolved on time impartially and confidentially

The Structure and Composition of Grievance Redressal Committee is

Staff/Student Grievance Cell

S.no	Name of member	Institute Affiliation	Designation
1.	Dr. Vikas Narain	Principal	Convenor
2.	Mr. Rambhavan Pal	HOD(EE)	Member
3.	Mr. Vishal Kumar	HOD(CIVIL)	Member

4.	Dr. Radheshyam Rathore	HOD(ME)	Member
5.	Ms. Nikita Bhoir	Assttand Professor	Member Secretary
6.	Mr. Hashinur Ishlam	Associate Professor	Member
7.	Ms. Rashmee Patil	Assttand Professor	Member

➤ **Functions & Responsibilities of Grievance Redressal Committee:**

- To receive complaints regarding any kind of grievances.
- To examine the truth of the complaint and suggest appropriate actions.
- To forward recommendations to the principal for implementation.

Grievance Mechanism: - Whenever a student or a faculty is having any grievances, he/she contacts the Grievance Committee personally or through mail. After the grievance is registered with the member secretary, depending upon the nature of the grievances, a matter is taken up in the next meeting or in the emergency an ad-hoc meeting is called to discuss the matter. The person has been asked to present the affecting grievance in front of the committee and after due hearing is given in the matter.



Dr. Vikas Naram
Principal
Ideal Institute of Technology
At Post-Posheri, Taluka-Wada,
District-Palghar, Maharashtra 421303



CC:

1. The Chairman (For Kind information)
2. Concern Members
3. Admin Office

A Unit Of Ideal Foundation

At Village - Posheri, Taluka - Wada, District - Palghar - 421 303. Maharashtra

Contact : +91 7678002000, E-mail : idealinstituteoftechnology13@gmail.com, Website : www.idealwada.com